

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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July 1, 2003

FROM: DAVID H. SLAUGHTER, Director
Real Estate Services Department

JOHN ROTH, Public Defender
Law Offices of the Public Defender

SUBJECT: RENTAL AGREEMENT WITH CHRISTIAN SINGLETARY AND RUANN SINGLETARY

RECOMMENDATION: Approve Amendment No. 1 to Rental Agreement No. 02-726 with Christian Singletary and RuAnn Singletary to terminate said agreement as of June 30, 2003 for 2,331 square feet of office space in San Bernardino for the Public Defender (PD).

BACKGROUND INFORMATION: On July 9, 2002, the Board approved a month-to-month rental agreement (No. 02-726) for 2,331 square feet of office space in San Bernardino for the PD. Although the PD intended to secure funding for a long-term lease for this space, departmental cost reduction measures implemented to meet 2003-04 targets necessitated the termination of this rental agreement. The PD special units at this facility will relocate to County-owned buildings on Gilbert Street in San Bernardino. Real Estate Services Department (RES D) delivered a 30-day notice to terminate the rental agreement effective June 30, 2003.

REVIEW BY OTHERS: This item has been reviewed by County Counsel (Rex Hinesley, Chief Deputy County Counsel) on May 13, 2003, PD (Ray Salvador, Chief of Administration) on June 17, 2003, and the County Administrative Office (Daniel R. Kopp and Vicki Kratzke, Administrative Analysts) on June 20, 2003.

FINANCIAL IMPACT: Approval of this item will terminate Rental Agreement No. 02-726 effective June 30, 2003 and eliminate monthly rent payments of \$3,030.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item, concurs with the department's and RES D's proposal, and recommends this action because it will reduce the PD's expenditures for office space by relocating staff in this area to vacant County-owned space.

SUPERVISORIAL DISTRICTS: Fifth

PRESENTER: David H. Slaughter, Director, 7-7813

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Record of Action of the Board of Supervisors

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